



Gloucestershire Brass Band Association Constitution



1. General

- (a) The Association shall be called the Gloucestershire Brass Band Association (GBBA), hereafter called the Association.
- (b) In these rules, wherever the context so requires, the masculine shall include the feminine and the singular shall include the plural.

2. Aims & Objectives

- (a) To raise the standard of all Bands within the Association.
- (b) To foster the spirit of good fellowship amongst its members and a greater degree of cooperation between Bands in the Association.
- (c) To increase facilities for the musical advancement of Bands and Bands persons and to stimulate local interest in the musical and cultural development of the Bands.
- (d) To afford an opportunity for the exchange of views on matters of local or wider interest concerning the Brass Band Movement.
- (e) To assist in the organisation of local educational and training schemes for Bands persons.
- (f) To promote welfare of all participants within the member bands especially those who are deemed to be vulnerable at GBBA organised events.

3. Membership

Subject to the approval of the GBBA Executive Committee the following shall be eligible for membership:-

- (a) Any Brass Band with headquarters within the counties of: Bristol, Gloucestershire, Herefordshire, Somerset, Wiltshire and Worcestershire and any regions adjacent to the above areas.
- (b) The GBBA Executive Committee shall have the absolute right to accept or refuse membership to any applicant.
- (c) Application shall be made in writing to the General Secretary. No application shall be valid unless it includes the fees as agreed under Rule 7 (a). Should the application be refused this fee will be refunded.
- (d) A condition of membership will be that the Band concerned will abide by the rules and regulations and honourably carry out the decisions and resolutions passed by the Association.
- (e) A Member Band of the Association will incorporate any Band Officer, Player, Conductor, Supporter or any borrowed player on day transfer.

4. Discipline

Any members of the Association, concerned in any act which in the opinion of the GBBA Executive Committee, is derogatory to the proper conduct of the Association, may be suspended or expelled from the Association under the powers that the GBBA Executive Committee has contained in these rules. They shall not be eligible to participate in any Association activity. When the GBBA Executive Committee are satisfied that the member responsible for the offence has made amends, only then, may the suspension of the penalty imposed be considered.

5. Officers

The following officers shall be elected at the Annual General Meeting.

Chair, General Secretary, Treasurer, Safeguarding/Welfare officer along with any other officers required to ensure satisfactory organisation of the Association.



6. GBBA Executive Committee

- (a) The GBBA Executive Committee shall consist of the Association Officers plus a number of extra members elected at the Annual General Meeting of the Association.
- (b) The GBBA Executive Committee shall have the authority to transact the business of the Association at all times during its period of office.
- (c) The GBBA Executive shall meet to carry out the business of the Association on a minimum of three occasions including the AGM during their year in office. With the advancement of communication techniques meetings may be held on line.
- (d) Meetings shall be convened at a time and place decided by the GBBA Executive Committee members.
- (e) Five members with voting rights shall constitute a quorum at any meeting of the GBBA Executive Committee.
- (f) In addition to their vote, the Chair shall, in all cases of equal division, have a casting vote.
- (g) All Officers and members of the GBBA Executive Committee have full voting rights at GBBA Executive meetings, AGM and EGM's.
- (h) The GBBA Executive Committee shall have the power to invite persons interested in the Brass Band Movement to become Honorary President or Vice Presidents of the Association.

7. Application For Membership And Annual Subscription

- (a) Each band (designated under Rule 3a), on acceptance into membership of the Association, shall pay an annual subscription to the amount agreed at the previous AGM. Payment of the annual subscription being due on the 1st January.
- (b) Any member whose subscription is in arrears at the 1st March shall automatically cease to be a member of the Association.
- (c) No member band, or member of that band, shall take part in any festival, competition, or event, organised by the Association or by any promoter organising a competition under the Association rules, so long as any annual subscription, or part thereof remains unpaid.
- (d) Bands wishing to take part in any festival, competition or event organised by the Association who have their headquarters outside the GBBA region of Bristol, Gloucestershire, Herefordshire, Somerset, Wiltshire and Worcestershire may do so upon receipt of a non-member band entrance fee.
- (e) Soloists wishing to take part in any solo festival, competition or event organised by the Association who have their headquarters outside the GBBA region of Bristol, Gloucestershire, Herefordshire, Somerset, Wiltshire and Worcestershire may do so upon receipt of a non-member band/soloist entrance fee.

8. Annual General and Extraordinary Meetings

- (a) Annual General Meetings (AGM) of members for the purpose of passing the accounts and the election of officers shall be held as soon as possible after the 1st March each year. The GBBA Executive shall decide the date, time and place where such a meeting shall be held.
- (b) Extraordinary General Meetings (EGM) shall be convened by the GBBA Executive Committee at any time during the year, or by the General Secretary on receipt of written application for such a meeting signed by at least 15 member bands. The notice convening such a meeting shall state the business to be transacted.



- (c) Not less than 21 clear days notice shall be given to each member entitled to be present at any AGM. This shall specify the date, time and venue for the meeting and include a copy of the agenda.
- (d) Not less than 14 clear days notice shall be given to each member entitled to be present at any EGM.
- (e) In all cases of equality of votes on any issue in addition to their vote the Chair has the right to a casting vote.
- (f) Persons representing 5 or more Association member bands in attendance shall constitute a quorum for the AGM or EGM.
- (g) Each Association member band shall have the right to exercise only one vote on any decision taken at an AGM or EGM.
- (h) The Association member Band Representative must be vested with the authority to vote on behalf of the band concerned.

9. Accounts

- (a) Proper accounts shall be kept of all monies received and expended by the Association, such accounts to be audited annually by the auditor appointed by the GBBA Executive Committee.
- (b) The audited accounts to be submitted to members attending the AGM for their approval.
- (c) Cheques drawn on the Association's Banker shall be signed by any two of the following officers:
 - (1) Chair, General Secretary, or Treasurer.
- (d) A bank account shall be maintained by the primary user, the Treasurer, giving them sole access to online banking.

10. Child Protection/Young People/Vulnerable Adults Statement

This is a Statement of Intent by the Gloucestershire Brass Band Association that demonstrates a commitment to safeguard all vulnerable people from harm, including children/young people age 18 and under and vulnerable adults, at GBBA organised events.

In that:

- (a) the welfare of the child/young person/vulnerable adult is paramount;
- (b) ensuring opportunities for all children/young people/vulnerable adults, whatever their age, culture, disability, gender, language, racial origin, religious beliefs and/or sexual identity, to be able to participate in brass banding in an enjoyable and safe environment;
- (c) taking all reasonable steps to protect children/young people, vulnerable adults from harm, discrimination and degrading treatment and to respect their rights, wishes and feelings;
- (d) taking action swiftly and appropriately to all suspicions and allegations of poor practice or abuse;
- (e) encouraging bands in membership of the Association to similarly accept responsibility for the welfare of the children/young people/vulnerable adults in their care.

Gloucestershire Brass Band Association comply with Brass Band England (BBE) Vulnerable persons policy and actively implement BBE's BandSafe procedures.

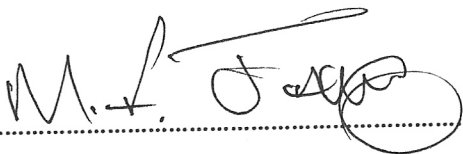


11. Procedure for Amending the Constitution

These rules, subject to approval by the GBBA Executive Committee, may be added to, repealed, amended, or replaced by means of an AGM or EGM, where 75% of member bands attending are in favour (in line with 8f).

12. Dissolution of the Association

- (a) A decision to proceed with the dissolution of the Association may only be agreed at an AGM/EGM convened in accordance with Rule 8.
- (b) The Association's assets shall be disposed of in such a manner as the Association members attending an AGM/EGM convened for "The dissolution of the Association" shall decide.

Signed.....  Dated..... 21-2-2021

GBBA Chair